

FROM THE REGULATION OF THE PUBLISHING HOUSE

“Ion Ionescu de la Brad” Publishing House publishes works elaborated by teachers, researchers, etc., having teaching or scientific aims. It includes the following categories:

- courses and teaching material for higher, pre-university and post university education;
- scientific books, treatises, handbooks, monographs, dictionaries, encyclopaedias, studies, diverse collections, translations from important fields of science and technique;
- information studies;
- periodicals (journals, bulletins, annals, etc.);
- student publications.

The Publishing House of the University of Agricultural Sciences and Veterinary Medicine of Iași publishes works in Romanian and foreign languages.

The main goals of the Publishing House:

- a) Supporting the education process, by putting at the disposal of students, teachers and researchers of the University all the works issued in the field of agricultural sciences;
- b) Supporting and promoting the scientific research;

The editorial plan is at the basis of the Publishing House activity, which is approved by the Senate of the University of Agricultural Sciences and Veterinary Medicine of Iași. It is analysed by the Editorial Council, the Bureau of Senate, while the Senate of the University of Agricultural Sciences and Veterinary Medicine gives the final approval.

- ❖ For a good development of its activity and the fulfilment of its charges, the Publishing House of the University of Agricultural Sciences and Veterinary Medicine of Iași has an organizational structure made of director, reviewers, editorial board and a financial sector.
- ❖ The Director of the Publishing House is supported in his activity of managing the Publishing House by an Editorial Council, as consultative organ, made of national and international acknowledged professors and specialists who have the task of studying and proposing measures for the continuous improvement of the Publishing House activity.
- ❖ The works proposed to be published are analysed by two reviewers named by the Editorial Team.

- ❖ The works accepted to be published, inclusively periodicals, will be published according to the convention/contract, based on the present legislation. "Let it be printed" is given by the Director of the Publishing House, based on the internal synthesis report, drawn up by the Editor of the Publishing House.
- ❖ The author responds exclusively for the authenticity of the scientific content of his work.
- ❖ The disputes between the Publishing House and the authors are solved by the Bureau of Senate.
- ❖ In order to approve a new editorial issue, the Editorial Council requires the following documents:
 - Written demand of authors and the number of printed copies;
 - Main technical data of the work, issue date and financing sources.
- ❖ After the work is included in the editorial plan, the author gives a listed copy with "Let it be printed" or a CD, in order to be reviewed by two specialty reviewers.
- ❖ The reviews are sent by reviewers to the Publishing House, for the use of the Editorial team.
- ❖ The Publishing House establishes together with the authors the work format (A4, A5, B5). The publishing format also refers to sigle, cover and reviewing elements of the Publishing House (reviewers, author of the book cover, ISBN, etc.).
- ❖ For the accreditation of "Ion Ionescu de la Brad" Publishing House by The National University Research Council, its management must fulfil estimation criteria and indicators, as well as the required eligibility conditions.