



RECTOR
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REGULATIONS ON THE APPLICATION OF THE TRANSFERABLE CREDIT SYSTEM

CHAPTER I. GENERAL PROVISIONS

Article 1. The provisions of these Regulations comply with the following normative acts: National Education Law No. 1/2011, as subsequently amended and supplemented, Law No. 288/2004 on the organization of university studies, Decision No. 404/2006 on the organization and conduct of university master studies, Order of the Ministry of Education and Research No. 3617 of 6/03/2005 on the generalised application of the European Credit Transfer System (ECTS), Government Emergency Ordinance No. 133/2000, approved and amended by Law 441/2001 and Law 224/2005, on fee-paying state graduate and postgraduate education, in addition to State-funded places, Order of the Ministry of Education and Research No. 3850/2017 approving the Framework Methodology for the organisation of the psycho-pedagogical training programme through the specialised departments of accredited higher education institutions aimed at certifying competences for the teaching profession, Order of the Ministry of Education and Research No. 5.140/2019 approving the Methodology for the academic mobility of students, the University Charter and other internal regulations and decisions relevant to this activity.

Article 2. At "Ion Ionescu de la Brad" Iași University of Life Sciences, the Transferable Credit System (ECTS) ensures the preparation of students to European curricular standards.

Article 3. The application of ECTS concerns both the assessment of student work in all specialisations and forms of education and the transfer of professional results obtained by students as a result of attending and passing subjects included in the curricula of other faculties within the university or other universities in the country and abroad.

Article 4. The credit awarding procedure is compliant with the European Credit Transfer System methodology developed by the European Commission DG XXII "Education, Training and Youth", according to which 60 credits represent the numerical equivalent for the normal amount of work specific to one academic year and 30 credits correspond to one semester of higher education.

Article 5. The implementation of ECTS allows: transparency of information on study programmes, full recognition of periods of study undertaken in other universities, integration into European education norms, flexibility of study programmes within the curriculum, recognition of diplomas, implementation of cooperation agreements to ensure student mobility.

Article 6. Credits are numerical values, usually between 1 and 30, allocated to course units and other teaching activities included in the curriculum of a semester. Credits reflect the amount of work, in all its aspects (lectures, seminars, practical work, individual study, laboratories, practical activities, etc.), carried out by the student in order to acquire the knowledge and skills specific to a subject, supplemented by the validation of learning outcomes. Credits do not measure the quality of learning nor the importance of the subject. Student assessment is done by grades.

CHAPTER II. ORGANISATION OF THE CURRICULUM IN THE TRANSFERABLE CREDIT SYSTEM

Article 7. (1) Curricula include, depending on their contribution to initial training, several categories of subjects, specific to each field of study, in the proportions established by the standards for authorization and accreditation of higher education institutions approved by the Romanian Agency for Quality Assurance in Higher Education (ARACIS).

(2) Student training activities (courses, practical work, seminars, projects, practical training, individual training activity, etc.) will be quantified in credit units.

(3) The final examinations for the bachelor's/diploma and master's degree studies are credited separately with 10 credits.

(4) Psycho-pedagogical subjects, included in the programme of the Teaching Staff Training Department, are credited separately, being rated with 30 credits for each of the two modules/levels;

(5) The Physical Education subject is credited separately, being provided with a number of credits in addition to the 60 credits granted for one academic year, and passing it is a condition for enrolment in the final examination.

Article 8. All activities in the curriculum will be coded according to a uniform system established at university level in order to identify and manage them correctly.

CHAPTER III. TERMS FOR DESCRIBING HOW THE CURRICULUM WORKS

Article 9. *Choosing the training pathway* – the student's choice of the training pathway in the curriculum offered by the university, in order to obtain the desired degree, with the acceptance of the fulfilment of the obligations incumbent on them in the training process, as laid down in the study contract.

Article 10. *Following the training pathway*– the internal regulation that conditions the student's evolution in time in the training process (pathway) by means of rules specified above.

Article 11. *Re-taking scheduled activities*– internal regulation offering the possibility of rescheduling activities in order to improve previously obtained grades. Re-taking a subject, by definition, involves rescheduling all its scheduled activities.

Article 12. Interruption of activity – internal regulation offering the possibility of interruption and subsequent resuming of the activities of the training pathway, in compliance with the related rules.

CHAPTER IV. RULES FOR THE ORGANISATION OF THE EDUCATIONAL PROCESS

A. General rules

Article 13. (1) The enrolment of students in the first year of studies is done by the Rector, based on the results of the admission contest.

(2) The enrolment decision shall be preceded by the conclusion of the study contract between the university representatives and the student, stipulating the rights and obligations of the parties.

(3) The enrolment of students in the following year of study, in all forms of education, is done by the Dean of the Faculty within the first 10 days of the beginning of the academic year, by concluding an addendum to the study contract.

(4) Enrolment is conditional on passing the previous academic year on the basis of achieving the minimum number of transferable credits set by these Regulations.

(5) The academic study contract/addendum shall have as an annex the curriculum for the current year.

Article 14. The subjects in the curriculum (*C*) have identification codes that unequivocally define their parameters (faculty, specialisation, training category, subject type, subject identification).

Example: *Mathematics - A.Ag.F.O.101* = subject belonging to the Faculty of Agriculture (*A*), specialization in Agriculture (*Ag*), from the group of fundamental subjects (*F*), having a compulsory character (*O*) and has the number 1 (101) in the curriculum of the specialization.

Article 15. (1) A credit is a conventional unit that measures students' workload. All forms of

activity are taken into account when quantifying credits: courses, seminars, laboratories, exams, practical training, individual study, projects, etc.

(2) Credits are whole numbers.

(3) The number of credits allocated to a subject is not divisible by form of activity.

Article 16. The average number of *credits* assigned to subjects in one year of study is 60, with an average of 30 credits per semester.

Article 17. A student may accumulate in one year of study more credits than the average number laid down in **Article 16**.

Article 18. Credits are distributed, as a rule, equally per semester (30 credits), with some differences allowed.

Article 19. Obtaining the credits assigned to a subject is conditional on fulfilling all the obligations included in the Subject Outline and passing that subject. The minimum passing grade is 5.

Article 20. The subjects passed shall be recognised in accordance with the criteria of quality and continuity.

Article 21. (1) The academic year consists of two equal semesters of 14 weeks each, each followed by a 3-4 week examination session, the winter session at the end of the first semester and the summer session at the end of the second semester, plus two sessions to re-sit examinations/increase grades, one after the winter session before the start of the second semester and the second in July. These also include periods of practical training according to ARACIS-approved standards.

(2) The evaluation of students in non-passed examinations may also be done during open sessions, according to the regulations approved by the University Senate. Applications will be endorsed by the subject coordinator and approved by the Dean.

Article 22. (1) The final assessment of students' knowledge is done in the examination sessions scheduled by the Dean's Office, in consultation with students and subject coordinators.

(2) Examinations are held in front of a committee made up of the subject coordinator and the teacher who conducted the seminars/practical work in that group or, in special cases, another teacher designated by the head of department, who will sign the record book. The presence in examination rooms is done according to the conditions of the Examination and Grading Regulations.

Article 23. The student is obliged to attend all forms of teaching activity provided for in the curriculum. Attendance at examinations, collocutional exams, mid-terms, etc. is conditional upon the completion of all practical work, applications, seminars and attendance at a minimum of 70% of course activities.

Article 24. Students may take the examinations and collocutional exams that they did not pass in the previous sessions in the following sessions planned by the Dean's Office. Students who request a grade increase may sit the additional session set by the Dean's Office, provided they achieved all credits successfully. Grade increases are approved on request for a maximum of two subjects per year.

Article 25. At the end of each academic year, the Dean's Office will draw up a ranking for each specialisation in descending order of the **number of credit points** and the overall weighted average, starting with the students who achieved all credits successfully, then those with one or more failed/delayed examinations.

B. Pathway choosing rules

Article 26. The choice of the pathway within the field of study is made by the candidate in the admission process and by choosing the subjects in the optional/elective packages when signing the study contract/addenda.

Article 27. Students may change the initial specialization, within the same field, before starting the study of the specialized subjects, within the limit of the available places, provided that they have fully achieved the credits of the studied subjects and the general average established by the

faculty. Any differences that arise as a result of changing specialisation shall be settled in the year of passing to the new specialisation, *in addition to* the compulsory minimum annual assignments, otherwise students return to the old specialisation, thus losing a year.

Article 28. Students may request to study some of the subjects of the chosen specialization at other faculties of the university or at other universities. In this case, the agreement of the management of the two faculties is required, and the basic condition is that the contents of the subject of study must be similar in a proportion of more than 80%.

Article 29. At the end of the semester, the results obtained, sent through official channels, shall be recorded in the student register of the university where the student is enrolled, recognizing the accumulated credits, based on the endorsement of the committee set up for this purpose.

Article 30. The requests referred to in Article 28 must be made before signing the addendum to the study contract. No change of options is allowed during the semester.

C. Rules of passing from one year to another

Article 31. (1) Passing from one year to another *is conditional* on obtaining a minimum of 67% of the *planned credits*, i.e. a minimum of **40 credits**. Otherwise, students are expelled, except in the special situations described in Articles 35 para. (1) and 46, which may allow for an *extension of studies or interruption of studies*.

(2) **Completion of the practical training and passing the Practical Training subject in the year in which it is planned is a prerequisite for being admitted into the following year.**

Article 32. (1) Students who have not passed part of the examinations and collocutional examinations in the first year, but have obtained at least 67% of the *planned credits (40 credits)*, may re-sit the unpassed examinations in the second year, in the examination sessions scheduled by the Dean's Office.

Article 33. Passing from the second year to the third year of study *is conditional* on obtaining at least 67% of the *credits planned for the second year, plus the remaining credits from the previous year*. Otherwise, students are expelled, except in the special situations described in Articles 35 para. (1) and 46, which may allow for an *extension of studies or interruption of studies*. Students who have not passed part of the examinations and collocutional examinations in the first year, but have obtained at least 67% of the *planned credits*, may re-sit the unpassed examinations in the second year, in the examination sessions scheduled by the Dean's Office.

Article 34. Passing from the third year to the fourth year of study *is conditional* on obtaining at least 67% of the *credits planned for the third year, plus the remaining credits from the previous year*. Otherwise, students are expelled, except in the special situations described in Articles 35 para. (1) and 46, which may allow for an *extension of studies or interruption of studies*. Students who have not passed part of the examinations and collocutional examinations in the third year, but have obtained at least 67% of the *planned credits*, may re-sit the unpassed examinations in the second year, in the examination sessions scheduled by the Dean's Office.

Article 35. (1) In exceptional cases (maternity leave, hospitalization and sick leave of more than 30 days of the teaching period per semester, special assignments, etc.), the requirement laid down in Article 33 is modified to **a minimum of 50% of the planned credits**, and the student has to make up for the missed credits in the following year, obtaining the number established by the passing rules of Articles 33, 34, 36 and 37. These credits can also be obtained by taking an additional year (*on request, therefore on a fee-paying basis*). The number of additional years may not exceed two (2) for the duration of Bachelor's degree studies, with the exception of those majoring in Veterinary Medicine, where three (3) additional years are accepted.

(2) For medical cases, only the original of standard certificates, endorsed by the student hospital or the student polyclinic and submitted within one week of the resumption of teaching activities, shall be taken into account.

Article 36. At the Faculty of Veterinary Medicine, passing from the fourth year to the fifth year of study *is conditional* on obtaining at least 67% of the *credits planned for the fourth year plus the credits not achieved in the third year*. Otherwise, students are expelled, except in the special

situations described in Articles 35 para. (1) and 46, which may allow for an *extension of studies* or *interruption of studies* (if the student has not already benefited from the maximum interruption period of 3 years during the undergraduate cycle). Students who have not passed part of the examinations and collocational examinations in the fourth year, but have obtained at least 67% of the *planned credits*, may re-sit the unpassed examinations in the second year, in the examination sessions scheduled by the Dean's Office.

Article 37. At the Faculty of Veterinary Medicine, passing from the fifth year to the sixth year of study is conditional on obtaining at least 67% of the *credits planned for the fifth year plus the credits not achieved in the fourth year*. Otherwise, students are expelled, except in the special situations described in Articles 35 para. (1) and 46, which may allow for an *extension of studies* or *interruption of studies* (if the student has not already benefited from the maximum interruption period of 3 years for the period of study). Students who have not passed part of the examinations and collocational examinations in the fifth year, but have obtained at least 67% of the *planned credits*, may re-sit the unpassed examinations in the second year, in the examination sessions scheduled by the Dean's Office.

Article 38. (1) In order to ensure the coherence of knowledge acquisition and the formation of competences defining the field of training, it is compulsory to pass a subject of study at the end of the year following the teaching of that subject.

(2) If students do not complete the activities set out in the curriculum and at the end of the academic year do not meet the minimum performance standards required for an additional year, they shall be expelled.

(3) The re-enrolment of students expelled during the first year can only be done through an admission contest, and the re-enrolment of students expelled in the following years can be done at their request, within a maximum of three (3) years from expulsion, in the year of study not passed, on a fee-paying basis.

Article 39. Registration for the final examination is subject to obtaining all the credits planned for the specialization followed and fulfilling the other conditions provided by the regulations in force.

D. Rules on re-taking activities

Article 40. (1) Practical work not attended by students may be re-taken during the academic year, 20% of them free of charge and the difference on a fee-paying basis, as scheduled by the subject coordinator.

(2) Failure to comply with the schedule shall result in a charge for re-taking those activities, regardless of the number of works missed.

Article 41. In exceptional cases (maternity leave, hospitalization and sick leave of more than 30 days of the study period per semester, special assignments, etc.), the re-taking of works may be done in another period, with the agreement of the subject coordinator and the approval of the Dean.

Article 42. (1) Mid-term evaluations (papers, reports, project, etc.) during the semester may be retaken, upon request, to increase scores.

E. Credit transferability rules

Article 43. The maximum number of transferable credits throughout the duration of studies is variable, depending on the regulations contained in the agreements between faculties or universities.

Article 44. The recognition and equivalence of credits is done only within the same cycle of studies, provided that there is a compatibility of at least 80% of the content of the subject from the two faculties and students have obtained at least the minimum passing grade (five).

Article 45. At the level of each faculty and at the level of the university there will be special credit equivalence committees, headed by the deans and the deputy rector in charge of teaching activities, respectively.

F. Rules on interruption of studies

Article 46. The interruption of studies is only allowed at the beginning of the academic year, during the period in which the study contracts are signed. The maximum interruption period is of two (2) years during the bachelor's degree studies, with the exception of the specialization in Veterinary Medicine where three (3) additional years are accepted.

Article 47. Interruption of studies is also allowed during the academic year if there are reasons beyond the student's control (extended medical certificate, force majeure, etc.), but in this case, the year started and interrupted is considered in the calculation of the two or three years of interruption.

G. Grading rules

Article 48. The final grade is composed of the weighted sum of the partial grades obtained for each direct and individual activity of a subject.

Article 49. (1) The elements quantifiable by grade (level of knowledge of the whole subject, creativity, capacity for analysis and synthesis, frequency and participation in the teaching process), as well as the way in which the assessment is carried out (exams, tests, partial exams, projects) are established by the syllabus of the subject, endorsed by the Head of Department and approved by the Faculty Board, and are communicated to the students at the beginning of the activity of that particular subject.

(2) The final marking of students' answers to examinations, tests and assessments shall be done using grades from 10 to 1, expressed in whole numbers, with a minimum pass mark of 5. The examining teaching staff shall enter in the examination books received from the Dean's Office both the grade awarded and the date of the examination.

(3) In examinations where more than one test is given (written, collocutional examinations, practical), the examiner establishes a single grade (whole number) by assessing all the results obtained by the student, following a procedure made known to them before the examination.

(4) For optional subjects, the entry in the academic records is made according to the students' choice. The results in these subjects are not taken into account in the calculation of the annual average grade and the score obtained. The subjects of the Pedagogy Seminar are also not taken into account in the calculation of the annual average grade.

Article 50. A subject has only one final grade. If there is an explicit provision for a project, the grade for the project and the number of credits are awarded separately as a separate subject.

Article 51. In the case of resitting an unpassed examination in the following year of study, the partial grades previously obtained and validated shall be recognised.

Article 52. Final examinations (exams, collocutional exams) in an academic year are scheduled/rescheduled according to a calendar established by the Dean's Office, in consultation with students and course coordinators and approved by the Faculty Council.

Article 53. Students' examination in the first two sessions scheduled by the Dean's Office is free of charge.

Article 54. Examination in the following sessions, for passing a subject, is made on request and for a fee.

These Regulations were approved in the meeting of USAMV Iași Senate of 28 April 2005, and supplemented and amended in the meeting of the IULS Senate of 27 July 2021.

I, VERDEȘ ELENA ALINA, English and Italian sworn translator and interpreter, holder of the Licence no. 24515/2008 issued by the Romanian Ministry of Justice, hereby certify that this is a true and accurate translation of the document from ROMANIAN into ENGLISH submitted to me, that the text presented to me was translated completely, without omissions and, once translated, the document has not borne any change of its content and meaning.

SWORN TRANSLATOR AND INTERPRETER,
VERDEȘ ELENA ALINA
(SIGNATURE AND SEAL)

