



SCHEDULE

Day 0 – 2nd April 2019

Time	Activities and persons involved	Objective(s)
19 ³⁰ -21 ⁰⁰	Dinner IEP Team Rector Senate President Vice-rector Liaison person Panoramic Restaurant Unirea Hotel	Greetings; discussion on the second visit schedule.
21 ⁰⁰ -22 ⁰⁰	Briefing meeting IEP Team alone Orion Room - Unirea Hotel	Division of tasks, preliminary discussion of evaluation report structure and issues.

Day 1 – 3rd April 2019

Time	Activities and persons involved	Objective(s)
9 ⁰⁰ -10 ⁰⁰	Meeting with the Rector IEP Team & Rector Senate Room	Discuss privately issues that need to be stressed in team's visit and report.

10¹⁰-11⁰⁰	Meeting with USAMV self-evaluation team IEP Team & the Self-evaluation Team	Discuss any changes in context or internal situation since the first visit, analyze impact of first visit, review additional information sent to the team, clarify any open questions.
	Senate Room	
11¹⁰-12¹⁰	Meeting with the Deans IEP Team & the Deans	Discuss relationship of faculties with central level with respect to strategic development and quality management; input in self-evaluation; special issues arising from self-evaluation and/or from the talk with the rector.
	Senate Room	
12¹⁰-12⁵⁵	Meeting with the Vice-rectors IEP Team & the Vice-rectors	Discuss relationship of faculties with central level with respect to strategic development and quality management; input in self-evaluation; special issues arising from self-evaluation and/or from the talk with the rector.
	Senate Room	
13⁰⁵-14¹⁵	Lunch IEP Team & Assoc. Prof. Răzvan RADU-RUSU –liaison person	Reflect upon the impressions of the first meetings and complete information as necessary.
	USAMV Restaurant-Cafeteria	
14¹⁵-15⁰⁰	Meeting with the International Relations Office and the Erasmus Office IEP Team with the IRO, Erasmus Office	Discuss the role of institutional strategic documents in development of institution; special issues arising from self-evaluation and/or from talk with rector.
	Senate Room	

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| 15¹⁰ -16⁰⁰ | Meeting with Senate representatives
<i>IEP Team with Senate President and Senate representatives</i>
<i>Senate Room</i> | Discuss relationship of senate/democratic representation body with the Rector's team regarding strategic and quality management. |
| 16⁰⁰ -16⁴⁵ | Meeting with the student delegation
<i>IEP Team with student representatives</i>
<i>Senate Room</i> | Students' views on the institution, on relations with rector's office, on student input in quality management and in (strategic) decision making. |
| 17⁰⁰ -18⁰⁰ | Meeting with outside partners
<i>IEP Team with representatives of local and regional authorities - Iași City Hall, Iași County Council, Iași Chamber of Commerce, Directorate for Agriculture - County of Iași, North-Eastern Regional Development Agency (ADR NE)</i>
<i>Senate Room</i> | Discuss relationships of institution with external stakeholders of private and public sector. |
| 18⁰⁰ -20⁰⁰ | Briefing meeting
<i>IEP Team alone</i>
<i>Orion Room, Unirea Hotel</i> | Exchange impressions, review the day. |
| 20⁰⁰ | Dinner
<i>IEP Team alone</i>
<i>Panoramic Restaurant</i> | Reflect on impressions and start preparing oral report. |

Day 2 – 4th April 2019

Time	Activities and persons involved	Objective(s)
9 ⁰⁰ -9 ⁴⁰	<p>Meeting with the Center for Career Orientation and Guidance (CCOC) and the Teacher Training Department (DPPD)</p> <p><i>IEP Team with the CCOC and DPPD representatives</i></p> <p><i>Senate Room</i></p>	Discuss the role of institutional strategic documents in development of institution; special issues arising from self-evaluation and/or from talk with rector.
9 ⁵⁰ -10 ⁴⁰	<p>Meeting with the Quality Assurance Department, the Department for Research, Innovation and Technology Transfer, the Department for Practical Training</p> <p><i>IEP Team with the QAD, DRITT, DPT representatives</i></p> <p><i>Senate Room</i></p>	Discuss role of institutional strategic documents in development of institution; special issues arising from self-evaluation and/or from talk with rector.
10 ⁵⁰ -11 ³⁰	<p>Meeting with the General Administrative Directorate, the Financial-Accounting Service, Human Resource Service</p> <p><i>IEP Team with the GAD, FAS, HRS representatives</i></p> <p><i>Senate Room</i></p>	Discuss role of institutional strategic documents in development of institution; special issues arising from self-evaluation and/or from talk with rector.
12 ³⁰ -14 ⁰⁰	<p>Lunch</p> <p><i>IEP Team alone</i></p> <p><i>USAMV Restaurant-Cafeteria</i></p>	Evaluation team, alone, to exchange impressions.
14 ⁰⁰ -15 ⁰⁰	<p>Meeting with international researchers and international students</p> <p><i>Senate Room</i></p>	To discuss their experience of the institution.
15 ³⁰ -20 ⁰⁰	<p>Debriefing meeting</p>	Exchange impressions, review

	<i>IEP Team alone</i> Orion Room, Unirea Hotel	day and begin drafting the oral report.
20⁰⁰	Dinner <i>IEP Team alone</i> Panoramic Restaurant	Continuation of debriefing meeting.
21⁰⁰-23⁰⁰	Drafting oral report <i>IEP Team alone</i> Orion Room, Unirea Hotel	Drafting oral report.

Day 3 – 5th April 2019

Time	Activities and persons involved	Objective(s)
09⁰⁰-10⁰⁰	Concluding meeting <i>IEP Team with the Rector</i> Senate Room	Discuss draft oral report with the rector alone, to ensure it reflects the findings of the team as well as the needs of the rector for the institution's further development.
10⁰⁰-10³⁰	Adapting oral report <i>IEP Team alone</i> Senate Room	Adapt oral report according to discussion with rector.
10³⁰-12⁰⁰	Presentation of oral report <i>IEP Team with the Rector and members of the institution, invited by the Rector</i> Senate Room	
12⁰⁰	Lunch and departure of evaluation team USAMV Iași Restaurant-Cafeteria	